

## **BUILDING INTERIOR INSPECTION CHECKLIST**

1. Did you inspect all ceiling planes? ☐ Yes ☐ No
2. Did you see any unusual sags in hard ceilings (that is, ceilings made of material such as plaster or drywall)? ☐ Yes ☐ No  
If yes, did you examine the roof planes above for similar sags? ☐ Yes ☐ No  
If both ceiling and roof were sagging, did you report it? ☐ Yes ☐ No
3. Did you observe any unusual sags in grid ceilings with acoustical tiles? ☐ Yes ☐ No  
If yes, did you examine the attic space above to determine the cause? ☐ Yes ☐ No  
If you examined the attic space, did you observe and report any roof framing distress? ☐ Yes ☐ No
4. Did you observe any large ceiling cracks off interior walls or wall corners? ☐ Yes ☐ No  
If yes, did you inspect the roof plane above and report any sags? ☐ Yes ☐ No
5. Did you observe any ceiling-mounted light fixtures that were out of level? ☐ Yes ☐ No  
If the ceiling was sagging next to the light, did you report it? ☐ Yes ☐ No
6. Did you report any noticeably low sprinkler heads, especially near the interior non-bearing walls? ☐ Yes ☐ No  
If yes, did you inspect the framing and roof plane above and report any distress or sags? ☐ Yes ☐ No
7. Did you observe any loose or falling ceiling tiles? ☐ Yes ☐ No  
If yes, did you look for missing tie wires, inadequate track installation, and incorrectly cut tiles before reporting? ☐ Yes ☐ No
8. Did you observe and report any long cracks in large gypsum board or plaster ceilings? ☐ Yes ☐ No
9. Did you observe any unusual distress on gypsum board soffits, especially next to rigid end walls? ☐ Yes ☐ No
10. Did you observe any sagging soffits? ☐ Yes ☐ No
11. Did you observe any large water stains or fungal growth on any ceilings? ☐ Yes ☐ No

12. At masonry walls, did you observe any chipping or cracking at beam pockets, separations at wall corners, or cracks wider than  $\frac{1}{8}$ "? ☐ Yes ☐ No
13. At wood and steel stud walls, did you observe any large cracks that were continuations of ceiling cracks? ☐ Yes ☐ No
14. At exposed beams, columns, and trusses, did you observe any signs of new movement at bearings or connections? ☐ Yes ☐ No
15. At exposed beams, did you observe any large cracks or new movement at existing cracks? ☐ Yes ☐ No  
If yes, did you report cracks at least  $\frac{1}{8}$ " wide and visible on both sides? ☐ Yes ☐ No
16. Did you report any significant modification or removal of interior columns or bearing walls? ☐ Yes ☐ No
17. Did you observe any evidence of recent termite activity? ☐ Yes ☐ No
18. At concrete floor slabs, did you see any cracks greater than  $\frac{1}{4}$ " wide? ☐ Yes ☐ No
19. Did you observe any vertical movement at existing cracks greater than  $\frac{1}{8}$ " high? ☐ Yes ☐ No
20. Are electrical rooms and fire sprinkler riser rooms fully accessible, especially at valves, electrical panels, and roof access ladders? ☐ Yes ☐ No

***Important note: If a serious problem is identified during your inspection, contact the Trust immediately at (800) 266-4911. Also, if you have any questions or need assistance completing this checklist, please contact the Trust.***